

## Agenda

**Meeting:** Board

**Date:** 3 October 2013

**Time:** 2.00 pm

**Venue:** Rooms 3.15/3.16, Musselburgh Office

1. Apologies for Absence
2. Declaration of Interest
3. Minute of Meeting held on 28 June 2013 (paper attached)
4. Action Record of Meeting held on 28 June 2013 (paper attached)
5. Matters Arising
6. Report from Strategy and Performance Committee of 3 September 2013 (draft minute attached)
  - 6.1 Monitoring our Performance 2013/14 (paper attached)
  - 6.2 A Framework for the development of the Corporate Plan 2014/18 (paper attached)
7. Report from Resources Committee of 11 June 2013 (approved minute attached)
8. Report from Resources Committee of 17 September 2013 (draft minute to follow)
  - 8.1 2013-14 Budget Monitoring (paper attached)
9. Report from Audit Committee of 11 June 2013 (draft minute attached)
10. Report from Audit Committee of 27 August 2013 (draft minute attached)
11. Draft Audit Committee Annual Report to the Board (draft paper attached – subject to Audit Committee approval)

12. Chair's Report – Report No: B-15-2013
13. Chief Executive's Report – Report No: B-16-2013
14. Annual Report and Accounts 2012/13 (draft paper attached – subject to Audit Committee approval)
15. Review of Committee Structure, Reservation of Powers and Scheme of Delegation and Standing Orders - Report No: B-17-2013
16. Governance Review and Effectiveness of the Board and its Committees  
Report No: B-18-2013
17. Board Development – Report No: B-19-2013
18. Annual Health and Safety Report – Report No: B-20-2013
19. AOCB
20. Date of Next Meeting – 13 December 2013, Compass House